

**APPENDIX A : GF Management Accounts 2018-19**  
**Results as at 30th June**  
 General Fund

	Previous Year Actuals	Latest Approved Budget	Annual Total	Variances	Comment
	Actual £k	Budget £k	Forecast £k	Full Year Forecast £k	
<b>Income</b>					
Investment Income	-207	-165	-249	-83	The bank base rate has risen from 0.50% to 0.75% on 2 August 2018 and this coupled with high cash balances is driving increased forecast in interest receipts
Recharges	-3,020	-3,006	-3,006		numerous variances, Sale of bins for new developments (£20k), (£9k) ICI recharges to the NHS, (£30k) Communications support to RDC offset by some increased costs, (£32k Commercial Waste Income from increased customer base, offset by contractor costs. There are anticipated income shortfalls in recycling income £14k, due to low tonnage rates for recyclates, £28k from private lifeline payers and £40k Assets Team Trading due to staff shortages.
Customer & Client Receipts	-7,309	-4,607	-4,625	-18	
Government Grants	-15,673	-17,803	-17,715	88	Lifeline Service - Withdrawal of NYCC SP Grant.
Other Government Grant	-2,137	-1,541	-1,541		Property Searches New Burdens Grant Shortfall in expected asset rationalisation saving, contact centre move to the Civic Centre currently under review. Collaboration agreement delivering service to another local district council has generated an additional £30k in year.
Other Grants/Contributions Etc	-333	-30	-50	-20	
Planned Savings		-90	-71	19	
<b>Total Service Income</b>	<b>-28,679</b>	<b>-27,243</b>	<b>-27,257</b>	<b>-14</b>	
<b>Expenditure</b>					
Employees	8,042	8,844	8,748	-96	£96k GF posts, savings due to vacancies. NNDR on corporate buildings as a result of latest RV review. Forecasted overspend from increase in Council Tax Court costs for Liability Orders
Premises	678	684	702	19	
Supplies And Services	8,641	11,672	11,656	-16	£9k, Annual billing printing costs £6k, Recycling Gate Fees £5k from increase tonnage, Transaction Charges for Card payments £21k, Trade Waste Disposal from increase in new business £30k and costs associated with Communications support to RDC £10k. This is offset by refuse collection contract savings (£102k), the 18/19 budget was increased for additional rounds due to significant property growth in the district over the last 12 months, work continues with the contractor to mitigate the strain. A number of day changes / additional shifts have been undertaken in the first quarter and is likely to increase.
Transport	164	154	154		£43k allocated to Counter Fraud and GDPR £70k of this saving relates to process improvements/online transactions and is at risk. Planning savings of £200k are forecast to be £60k this year.
Benefit Payments	15,256	16,941	16,941		
Support Services					
Third Party Payments	77	2	2		
Drainage Board Levy	1,663	1,685	1,685		
External Interest Payable	100	75	75		
Contingency		255	255		
Planned Savings		-268	-130	138	
<b>Total Service Expenditure</b>	<b>34,621</b>	<b>40,043</b>	<b>40,087</b>	<b>44</b>	
Total Accounting & Non Service Budgets	-5,942	-12,799	-12,799		
<b>Net Total</b>			<b>31</b>	<b>30</b>	

Forecast (Surplus) / Deficit

**30**

## APPENDIX A : HRA Management Accounts 2018-19 Results as at 30th June

### HRA

	Previous Year Actuals	Latest Approved Budget	Annual Total	Variances	Comment
	Actual £k	Budget £k	Forecast £k	Full Year Forecast £k	
<b>Income</b>					
Investment Income	-62	-75	-112	-38	The bank base rate has risen from 0.50% to 0.75% on 2 August 2018 and this coupled with high cash balances is driving increased forecast in interest receipts
Garage Rents	-98	-100	-100		
Housing Rents	-12,025	-11,940	-11,940		Hostel and Temp Accomodation rent income anticipated to exceed budget.
Customer & Client Receipts	-170	-145	-156	-10	
Government Grants	-1	-20	-20		
Recharges	-14	-18	-18		
Other Grants/Contributions Etc					
Planned Savings					
<b>Total Service Income</b>	<b>-12,370</b>	<b>-12,298</b>	<b>-12,308</b>	<b>-48</b>	
<b>Expenditure</b>					
Employees	40	2	38	36	Costs of Cleaning staff at the Community Centres - permanent budget adjustment required.
Premises	747	806	806		
Supplies And Services	1,127	1,060	1,060		No new borrowing anticipated for 2018/19 at this stage but interest rates rises may prompt action to increase borrowing to mitigate future interest costs. This will be kept under review during the year and forecasts will be updated if necessary.
Support Services	2,752	2,806	2,806		
Transport	112	113	113		
Debt Management Expenses	6	6	6		
External Interest Payable	2,413	2,787	2,413	-374	
Contingencies		75	75		
Provision for Bad Debts	69	263	263		
Planned Savings					
<b>Total Service Expenditure</b>	<b>7,266</b>	<b>7,918</b>	<b>7,579</b>	<b>-338</b>	
Total Accounting & Non Service Budgets	5,104	4,380	4,380		
<b>Net Total</b>			<b>-349</b>	<b>-386</b>	

Forecast (Surplus) / Deficit

**-386**

## APPENDIX B : SAVINGS PLAN

### Indicative Cumulative Profile - GF

Potential Saving	Sponsor	2018/19 Target £000's	2018/19 Forecast £000's	2019/20 Target £000's	Original Risk	Q1 June 2018	Current Risk
Pest Control	KC	15	15	15	Low	Completed	Low
Income generation	SR	0	0	185	High	Proposals to be developed for additional income streams for 2019/20 and beyond - including potential opportunities to maximise income streams through better understanding of our asset base, following asset management system implementation.	High
Process improvements /on-line transactions	JS	70	70	91	Medium	Business Case for 'channel shift' project approved - implementation of first two phases scheduled for early 2018/19 but savings are still to be defined. The new housing system will be fully implemented by early 19/20. Potential savings are currently being collated but the savings remain at risk until these are confirmed.	High
Planning service review	JC	200	60	200	Medium	This saving is currently under review following the Government's increase of planning fees and with it the requirement to reinvest in the service. Some internal efficiencies are planned in 2018/19 but further work is required to confirm the level of savings that can be achieved next year and beyond.	High
Asset rationalisation	JS	90	42	140	Medium	Ex Profiles Gym has been let to a tenant generating £28k in 18/19. The remainder of this saving is dependent upon the contact centre move from Market Cross. This will require redevelopment of the Civic Centre to accommodate. This remains under discussion but works are unlikely to be completed in the current financial year. Police co-location is now expected in February 2019 and this income is included in the forecast at £11k.	Medium
Commissioning & collaboration	JS	0	30	80	High	The savings expected in 2019/20 are still to be identified but additional income has been generated in 2018/19 through agreements to deliver work for another local District Council.	High

## APPENDIX B : SAVINGS PLAN

New SDHT Loans	DC	17	18.3	88	High	Loans currently made to the Selby District Housing Trust will generate £18.3k of interest returns in 2018/19. A number of schemes are currently in progress, with negotiations taking place with developers with a scheme to acquire 12 S106 affordable housing properties recently agreed between SDC and the SDHT at Ulleskelf. The revised and expanded Housing Development Programme agreed by Executive in January 2018 identifies a significant role for the SDHT in delivery which will provide further loan opportunities for SDC. Forecast has been retained at the level of current existing loans, but there is scope for new loans to be made during the year.	Medium
Lending to third parties	DC	0	0	40	High	This work will be considered as adoption of the Economic Development Strategy is achieved, and the Programme 4 Growth is developed. However, this is not currently a high priority within the Economic Development Framework and consequently this saving will be reviewed as part of the next budget round.	High
Programme for Growth	DC	0	0	250	High	The current programme above indicates that approximately £3.5m of the projects (the Commercial Property Acquisition projects) will generate a direct ROI, so a direct ROI of circa 7% is required on these projects to achieve the £250k target. We are in the process of acquiring two former bank buildings which are targeted to achieve £100k of income per annum from 19/20 but the purchases are not yet finalised and redevelopment proposals are being formulated.	High
Tax Base Growth	DC	0	0	28	Medium	As the growth agenda continues, an anticipated additional increase in the tax base of 0.5% is forecast by 19/20. This is subject to timing of development schemes completing, amongst other variables so will continue to be monitored.	High
Business Rates Growth	DC	0	0	200	High	The Economic Development team will deliver the Council's Economic Development Strategy and proactively foster new inward investment and indigenous business growth. This is however very high risk due to uncertainties regarding the BRR system reset from 20/21.	High
PFI	KI	57	57	57	Low	Completed	Low
MRP	KI	185	185	185	Low	Completed	Low
Pension Fund Deficit	KI	419	419	433	Low	Completed	Low
<b>Total Savings</b>		<b>1,053</b>	<b>896</b>	<b>1,992</b>			

**APPENDIX B : SAVINGS PLAN**

Assumed Savings Target		1,053	1,053	1,698	
Surplus / (Shortfall)		-	- 157	294	

*NB Low risk savings assumed to be delivered at 100%*

## APPENDIX B : SAVINGS PLAN

Indicative **Cumulative** Profile - HRA

Potential Saving	Sponsor	2018/19 Target £000's	2018/19 Forecast £000's	2019/20 Target £000's	Risk	Q1 June 2018	Current Risk
Process improvements /on-line transactions	JS	5		194	Medium	Business Case for 'channel shift' project approved - implementation of first two phases scheduled for early 2018/19. Quick wins already being delivered in Revs & Bens. Implementation of Housing Management System has commenced - first module due Jan 2018. Full implementation expected by July 2019. Project brief for 'Modern Office Project' to support a more flexible and mobile workforce currently being developed.	Medium
Commissioning & collaboration	JS	0		20	High		High
Pension Fund Deficit	KI	226	226	235	Low	Completed	Low
<b>Total</b>		<b>231</b>	<b>226</b>	<b>449</b>			
<b>Assumed Savings Target</b>		<b>148</b>	<b>148</b>	<b>310</b>			
<b>Surplus / (Shortfall)</b>		<b>83</b>	<b>78</b>	<b>140</b>			

*Low risk savings assumed to be delivered at 100%*

**APPENDIX C : 2018/19 Selby District Council Capital Programme - To 30 June 2018**

General Fund	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Sport Grounds Improvement Works	0	0	0	0	0	0	
Selby Park Improvement Work	20,888	5,222	-24,112	-29,334	20,888	0	Awaiting additional quotations for work to replace lighting
DIP System upgrade	23,000	23,000	22,575	-425	23,000	0	Northgate upgrade for year completed.
Industrial Units - Road Adoption	325,000	81,250	0	-81,250	325,000	0	Further information being sought from NYCC Highways regarding detailed specification requirements to enable formulation of an estimate of costs.
GIS System	65,641		0	0	65,641	0	Budget for GIS Digitalisation project is now committed for completion by May 2019.
Benefits & Taxation System upgrade	12,675	3,169	0	-3,169	12,675	0	Software upgrades for legislative changes and E-billing implementation and configuration for Annual billing process in Jan 19. Remaining budget is linked to software upgrade supporting Channel Shift Phase 1 (end date Mar 19).
IDOX Planning System	37,274	9,318	1,167	-8,151	27,000	-10,274	Committed upgrades to take place in quarter 2 & 3 to update Uniform, Public Access and TLC.
ICT - Infrastructure Costs	32,082	8,020	3,923	-4,097	32,082	0	Budget committed to the Digital Foundations Project.
ICT - Annual Software Licence	85,000		0	0	85,000	0	Budget committed to the Digital Workforce Project.
ICT - Desktop Replacement Programme	7,448	1,862	3,940	2,078	7,448	0	Budget committed to the Digital Foundations Project.
ICT - Software	85,194		0	0	85,194	0	Budget committed to the Digital Foundations Project.
Committee Management System	18,000	4,500	3,750	-750	18,000	0	ModernGov software now live and final invoices yet to be received.
Environmental Health System	0	0	1,000	1,000	1,000	1,000	IDOX software invoice for Annual maintenance
Northgate Revs & Bens	12,000	0	0	0	12,000	0	Budget anticipated to be used this year on system upgrades following legislative changes in relation to e-billing.
Asset Management Plan - Leisure & Parks	30,210	0	0	0	0	-30,210	IHL have completed inspections of the items in the planned maintenance programme for 2018/19. No works are required and items deferred to 2019/20. As part of the budget setting process progress is being made to develop the 2019/20 planned maintenance programme which will include a review of deferred works from 2018/19. Budget to be carried forward.
Portholme Road Culvert	371,374	0	-98,716	-98,716	371,374	0	Works are expected to be carried out over a 12 week period commencing August 2018. Delays were due to the complexity of location of the utilities and avoiding impacting on the Police emergency responses from the current Police Station. The next interim invoice for professional services in relation to the project is due imminently.
Bus Station Refurbishment	53,000		0	0	53,000	0	Following commencement of new NYCC framework, costings have now been received from framework provider. The quotation is over budget therefore a case for a CPR waiver is being drafted to deliver value for money.
Police Co-Location Project	229,710		0	0	229,710	0	Completion due on 19 July for sign off of legal documentation. Due to be on site within 1 month with works completed and Police moved in by end of January 2019.
Industrial Units Maintenance	0	0	0	0	0	0	Scheme completed, accrual put through at YE for invoices not yet received.
General Fund	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Car Park Improvement Programme	582,376	145,594	74,351	-71,243	582,376	0	Works to Market Cross Car Park now complete. Tender for works to Audus Street and South Parade are currently being prepared. Tenders have been received for Phase 2 design work.
ICT - Channel Shift 1 Website & Intranet	50,000		0	0	50,000	0	Budget committed to the Digital Customers Revenues and Benefits Project, due for completion Mar 2019
ICT - Channel Shift 2 Website & Intranet	18,000		0	0	18,000	0	Budget committed to the Channel Shift Phase 2 Project in relation to Customer Portal - project target completion date Mar 2020.
ICT - Channel Shift 3 Website & Intranet	18,000		0	0	18,000	0	Budget committed to Channel Shift Phase 3 Project in relation to Housing Management system project completion date Mar 2020.
ICT - Disaster Recovery Improvements - Software / Hardware	41,500		0	0	0	-41,500	Project due to start June 2019. Budget to be carried forward
ICT - End User Devices - Software / Hardware	96,000		0	0	96,000	0	Budget committed to the Digital Workforce Project.

ICT - Digital Workforce - Telephones - Mobile Working	40,000		0	0	40,000	0	Budget committed to the Digital Workforce Project.
New Build Projects (Loans to SDHT)	6,619,900	280,000	276,100	-3,900	6,619,900	0	The construction of 5 new family homes, delivered in partnership with the Selby and District Housing Trust on a former Council owned garage site at Landing Lane Riccall are progressing well and will be handed over to the Trust in September 2018. The acquisition of 12 s106 properties from Private Developer Berkeley DeVeer for Selby and District Housing Trust is progressing at Ulleskelf with exchange of contracts expected to take place in the next few weeks and the first handovers estimated in late October 2018. The construction of 12 family homes for the Selby and District Housing Trust is progressing at Ousegate in Selby. These properties are due to be handed over in January 2019
Private Sector - Home Improvement Loans	60,000	15,000	-6,000	-21,000	60,000	0	Ongoing RAS commitments of £12k, there has been a receipt of £6k repayment of a previous loan which must be used for Private Sector Housing initiatives. RAS loan limit increased from £4k to £6k in 2018/19. Grants and loans service has returned in-house to SDC from April 18 and therefore is likely to be a more focused approach to supporting vulnerable homeowners with emergency repairs
Disabled Facilities Grants (DFG)	596,960	149,240	56,548	-92,692	596,960	0	Includes C/Fwd. of £250k for Better Care Fund money. On-going DFG commitments (Approved but not Completed) total £107,000. In addition, new initiatives aimed at increasing take-up of DFG have been approved as part of the Private Sector Housing Assistance Policy 2018. Also, there are on-going discussions regarding the expansion of the adaptations service.
	<b>9,531,232</b>	<b>726,175</b>	<b>314,526</b>	<b>-411,649</b>	<b>9,450,248</b>	<b>-80,984</b>	

Housing Revenue Account	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Kitchen Replacements	130,000	32,500	203	-32,297	130,000	0	Looking to combine 18/19 and 19/20 programmes. Works anticipated January 2019
Housing & Asset Management System	262,083	65,521	9,680	-55,841	262,083	0	Forms part of the Housing software replacement project that will continue throughout 2018/19
Pointing Works	846,400	0	-158,075	-158,075	846,400	0	Programme of works identified. Awaiting asbestos surveys to confirm final property list. Works programmed to commence September 2018.
Electrical Rewires	240,000	60,000	20,167	-39,833	240,000	0	This budget is used as and when upgrades and partial re-wires are required
Bathroom Replacements	59,860	14,965	429	-14,536	59,860	0	Awaiting asbestos surveys. Programme delayed until September 2018 to benefit from savings on prelims through combined management with the pointing programme.
Asbestos Surveys	13,232	3,308	0	-3,308	13,232	0	A significant level of surveys were required in order to ensure SDC fully complies with its obligations under H&S legislation which has impacted on the implementation of the new Keystone Asbestos module as part of the Housing System. This has now gone live.
External Cyclical Repairs (Painting & Windows)	320,000	80,000	896	-79,104	320,000	0	Awaiting pricing confirmation from the Contractor to enable programme finalisation and work scheduling.
Central Heating System Replacements	295,000	73,750	27,341	-46,409	295,000	0	The provision is now for system failures rather than system replacements. There is a small install programme towards the end of year on systems nearing the end of their life.
Roof Replacement	741,636	185,409	11,950	-173,459	741,636	0	Awaiting approval to issue Stage 2 consultation. Programme expected to commence later in the financial year.
Damp Works	220,000	55,000	12,469	-42,531	220,000	0	Contract currently with Legal Services for review prior to issue.
External Door Replacements	226,051	56,513	3,745	-52,768	226,051	0	Programme to work in conjunction with the External Cyclical Repairs Programme.
Void Property Repairs	145,000	36,250	-3,038	-39,288	145,000	0	To look at procuring various contractors to deliver different types for works rather than ad-hoc.
Fencing Programme	42,821	10,705	-6,889	-17,594	42,821	0	Programme commenced 16 July 2018 and is currently scheduled for completion by the end of August.
St Wilfrid's Court	13,000	3,250	0	-3,250	13,000	0	Budget relates to works required to upgrade lifeline equipment and is to be undertaken as part of wider improvement of the property



Laurie Backhouse Court	28,000	7,000	-14,361	-21,361	28,000	0	Works to replace the lift are ongoing, delayed due to establishing project managers for the scheme before moving forward with the tender process. Tenders have been received - contract preparation in progress. Failure to replace the lift could lead to increased repair costs
Environmental Improvement Plan	150,488	37,622	1,579	-36,043	150,488	0	First project awarded, for path & seating area at St Wilfrids Court. Awaiting completion of contract documentation. Expected start date late July 2018.
Housing Development Project	1,200,000	0	0	0	1,200,000	0	Programme for the development of up to 10 HRA properties on small sites, proposals for these sites are currently being investigated.
Garage Sites - improvements to property	18,572	4,643	715	-3,928	18,572	0	Works required are influenced by which sites are identified for potential housing development.
Ousegate Hostel	59,499	14,875	775	-14,100	59,499	0	First improvement programme completed. Seeking contractor quotations for relocation of office space and associated works.
Phase 1 Hsg Dev. Byram / Eggborough Bungalows	0	0	-46,997	-46,997	0	0	Contractor Retention for Phase 1 due to be paid in Q2.
Phase 1 Hsg Dev. Byram Park Road	1,455,711	363,928	217,001	-146,927	1,455,711	0	Work continues to progress on the construction of 13 new homes for Selby District Council at Byram Park Road in Byram, and in accordance with the agreed programme that will see the properties handed over in January 2019.
Footpath Repairs	12,237	3,059	0	-3,059	12,237	0	Currently preparing information for ITT. Anticipating programme commencement September 2018.
Estate Enhancements	133,000	33,250	1,055	-32,195	133,000	0	Awaiting tender completion for car park improvement works to enable us to benefit from improved rates. Works have been identified.
Community Centre Refurbishment	48,000	0	0	0	48,000	0	Fire safety works - currently awaiting quotes for identified works
<b>Housing Revenue Account</b>	<b>Annual Budget</b>	<b>Year to date Budget</b>	<b>Year to Date Actual</b>	<b>Year to date Variance</b>	<b>Forecast</b>	<b>Forecast Variance</b>	<b>Comments</b>
Sheltered homes adaption	180,000	0	0	0	180,000	0	Specification being put together for both this and the aids & adaptation budget and DFG.
Empty Homes Programme - Improvements to Property	600,000	0	0	0	600,000	0	This is to enable RTB buy backs and the compulsory purchase of properties that will be brought back in to the HRA. Grant has now been confirmed to help accelerate this programme.
Aids and adaptations programme	125,000	31,250	51,595	20,345	125,000	0	Links to sheltered homes.
	<b>7,565,590</b>	<b>1,172,798</b>	<b>130,240</b>	<b>-1,042,558</b>	<b>7,565,590</b>	<b>0</b>	
<b>Total Capital Programme</b>	<b>17,096,822</b>	<b>1,898,973</b>	<b>444,766</b>	<b>-1,454,207</b>	<b>17,015,838</b>	<b>-80,984</b>	

<b>General Fund Capital Receipts</b>	<b>Annual Budget</b>	<b>Year to date Budget</b>	<b>Year to Date Actual</b>	<b>Year to date Variance</b>	<b>Forecast</b>	<b>Forecast Variance</b>	<b>Comments</b>
Loans Received - Principal	0	0	-10,000	-10,000	-10,000	-10,000	AVS Loan installment Received

<b>Housing Revenue Account Capital Receipts</b>	<b>Annual Budget</b>	<b>Year to date Budget</b>	<b>Year to Date Actual</b>	<b>Year to date Variance</b>	<b>Forecast</b>	<b>Forecast Variance</b>	<b>Comments</b>
Sale of Council Houses	-500,000	-125,000	-128,230	-3,230	-500,000	0	4 Council Houses sold in Q1.
Retained Capital Receipts for 1 -4 - 1 replacement	-230,000	-57,500	0	57,500	-111,077	118,923	All retained receipts must be used on Housing Development Schemes. The amount retained is dependent upon the number of sales, type of property and value. If there is an increase above the 20 sales forecasted for 2018/19, the retained receipt is likely to increase.
	<b>-730,000</b>	<b>-182,500</b>	<b>-128,230</b>	<b>54,270</b>	<b>-611,077</b>	<b>118,923</b>	

**APPENDIX D : Programme for Growth 2018/19 Financial Year Project Updates**

Project	Lead Officer	Budget £	Position @ 6th August 2018			Update
			Spend to date £	Forecast £	Forecast Variance £	
Healthy Living Concepts Fund	Angela Crossland	82,176	0	82,176	0	Developing scope for health initiatives to tackle local health priorities in line with health action plan. Projects likely to include active travel and family engagement activities in line with IHL. Further year of available spend on agreed budget- multi-year project.
Visitor Economy (Tourism & Culture)	Angela Crossland	542,193	4	542,193	0	Recruitment to Culture, Visitor and Creative Economy Manager post and Tourism Development Officer post completed. Awaiting starts end September. Workstream Interdependent with Selby 950 planning. Multi-year project
Celebrating Selby 950	Angela Crossland	200,000	0	200,000	0	£150k allocated for potential TdY stage. Awaiting decision. Selby 950 steering group in place with key contributing partners. Schedule of events in development. Project on target.
Retail Experience - Tadcaster Linear Park	Angela Crossland	160,003	0	200,000	39,997	Awaiting fee proposal from Amey PLC to complete schedule of works. Also expecting to draw down grant from YorVenture (£27k). Current forecast for project is above the budget allocation although work is underway to mitigate this.
Growing Enterprise	Iain Brown	111,761	1,244	111,761	0	Match funding contributions paid to EU Leeds City Region business support programmes - AD:Venture & Digital Enterprise. Phase 2 of the programme is scheduled to be discussed end July'18 with LCR (current programme runs to June '19). year 2 contract of LCR Growth Programme has been signed which contributes 25% of the salary for the Business Growth Adviser role (£8,500pa)
Marketing Selby's USP	Mike James	78,108	17,485	88,000	9,892	First priority has been to create the series of 'case studies' that tell the story of the district. These are based on the issues businesses themselves have said are reasons for their success in the district, as well as data gathered as part of the development of the new Economic Development Framework. We have 20 case studies in the initial batch, in which we focus on an existing business in the district and link this back to a specific business or quality of life issue on our list of 'key messages'. Feedback from business is that this will work best if the material sits within an independent place brand, rather than this just being linked back to the brand of the Council: this is about branding the place, rather than branding a single organisation. Creating a brand concept has, therefore, become part of the overall project. We're working on the concept of branding the area as being 'at the heart of Yorkshire', as this helps to tell the story of our connectivity (a key business attribute) as well as helping to create an emotional connection: if we're to influence perceptions then we need to develop this type of emotional connection. 500 copies of the Heart of Yorkshire book produced and proceeds from the sale to be reimbursed to the project.
Retail Experience - STEP	Angela Crossland	108,340	2,933	108,340	0	Commission in place to develop public realm work. Due for completion Summer 2018. Scoping town centre coordination role. Projected completion of spend this financial year.

Towns Masterplanning (Regeneration)	Angela Crossland	150,000	0	150,000	0	Brief in draft for approval to next stage. Brief to include 2 phases of approach. Phase 1 - stakeholder and literature review of work/data to date. Phase 2 deliverables plan.
Strategic Sites Masterplanning	Chris Kwasniewski	246,613	0	246,613	0	Funded due diligence work on Olympia Park, Portholme Road, Edgerton Lodge, Selby Station Masterplan and Kellingley Colliery. Likely future projects will include strategic infrastructure response to Sherburn Employment sites, improvements to the area around the railway station in Selby and the Crosshills site.
Access to Employment	Iain Brown	100,000	0	100,000	0	Liaison with local businesses has emphasised the increasing severity of labour market challenges at Sherburn-in-Elmet. This will likely be exacerbated by the impending development of S2. Collaboration managed by ED between Arriva, WYCA, and Sherburn based businesses is close to a transport solution to improve scheduled transport solutions. The option for SDC to underwrite short term risk is being considered if necessary to achieve a collective agreement between all stakeholders.
Green Energy	Iain Brown	50,000	0	50,000	0	The work is currently on hold until a major study has been completed by the YNYER LEP to determine the regions long term energy strategy.
Church Fenton Studios	Iain Brown	300,000	0	300,000	0	Collaboration in a stakeholder sector study project currently being developed. No other specific activity in support of the CF development will be committed until the outcome of the consultants report is know. Total project costs forecast to be £70K shared between partners.
Business Space & Accommodation Review	Iain Brown	17,152	0	17,152	0	Licence fee due Q3 (£4k) we will review cost/benefits ahead of next years subscription. Further professional reporting may be required to support future investment in Commercial acquisitions.
Empty Homes	June Rothwell Simon Parkinson	115,475	0	115,475	0	Delivery of the Empty Homes Action Plan has resulted in 18 properties being brought back into use during 2017/18. All owners of empty properties have been identified and owners have been contacted. Work is progressing, with the 'top twenty' empty properties we provide advice, assistance through the recently approved private sector assistance scheme and to purchase either voluntarily or through CPO properties. A bid has been submitted to the HCA for grant contribution to assist with the purchase of 10 properties
Selby District Housing Trust	Chris Kwasniewski	38,300	0	38,300	0	This fund previously paid for half of the Housing Development Manager post, which has now been deleted from the new corporate structure. A revised resource request from the P4G was included within the Council's newly adopted Housing Development Programme. Discussions required with SDHT to support SDHTs role in the more ambitious HDP approved by Executive in January 2018.
Stepping Up' Housing Delivery	Chris Kwasniewski	49,862	0	49,724	-138	The Project will support the implementation of the Housing Development Programme approved by the Executive in January 2018, by working as a facilitator with the private sector to unlock sites for mixed tenure housing development.

Olympia Park	Chris Kwasniewski	435,000	2,400	435,000	0	The Council has submitted a significant (circa £9m) funding application to the Homes & Communities Agency through their 'Housing Infrastructure Fund'. A decision on this is expected in July 2018 -this will clarify the potential use of this funding in 2018-19 but there is already committed expenditure in relation to the engagement of external legal and property advisers, the employment of a project manager to drive the site forward and contributions towards survey work
Making our Assets work	Chris Kwasniewski	230,000	0	230,000	0	The budget is targeted at funding due diligence work to bring the Council's assets to the market. These include small garage sites, Portholme Road, Edgerton Lodge, Barlby Road depot and Bondgate. The Executive has recently authorised the former Barlby Road Depot site to be marketed for employment use.
Commercial property acquisition fund	Gill Marshall / Iain Brown	3,500,000	0	3,500,000	0	Offers for both the NatWest Bank at Tadcaster and Selby have been accepted. The purchase of Tadcaster was completed 10/08/18. The opportunity to acquire two industrial units is being developed and will be considered subject to the business case delivering an appropriate return and meeting all criteria.
High Street shop fronts	Angela Crossland	100,000	0	50,000	-50,000	Scope in place and workshop arranged with Heritage England to explore Heritage Action Zone and impact on design. Initiative also interdependent with towns brief. Fund allocated to spend within next 2 financial years and as such £50k is to be carried forward to support year 2.
New lane - Public Realm	Chris Kwasniewski	230,000	0	100,000	-130,000	This project has been delayed. The budget forecasts have been reduced for 2018/19 to reflect this until timelines are determined.
<b>Allocated</b>		<b>6,844,983</b>	<b>24,066</b>	<b>6,714,734</b>	<b>-130,249</b>	
Unallocated Contingency		62,000	0	0	-62,000	